

**Vendor Instructions for
Supplemental Information**

DGC-APP. 022 (Rev. 10/03)

VENDOR INSTRUCTIONS FOR SUPPLEMENTAL INFORMATION

Prior to submitting your suitability application, please review the following supporting forms and documents listed below to ensure that all of the required information is included.

FORMS AND DOCUMENTATION	SOLE PROPRIETORSHIP	CORPORATION	GENERAL PARTNERSHIP	LIMITED PARTNERSHIP	JOINT VENTURE	LIMITED LIABILITY COMPANY	OFFICERS & DIRECTORS & SHAREHOLDERS WITH MORE THAN 10% INTEREST
Application for Finding of Suitability and Supplemental Information	X	X	X	X	X	X	X
Supplemental Background Information	X	X	X	X	X	X	X
Authorization to Release Information form	X	X	X	X	X	X	X
Vendor Declaration of Full Disclosure form	X	X	X	X	X	X	X
FBI fingerprint cards or Request for Live Scan Service form	X						X
Internal Revenue Service Tax Information Authorization form (Form 8821)	X	X	X	X	X	X	X
Request for Copy of Personal Income Tax or Fiduciary Return form (FTB 3516)	X			X	X	X	X
Request for Copy of Corporation or Partnership Return		X	X				
Appointment of Designated Agent form	X	X	X	X	X	X	X

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Tax Returns - Signed copies of both individual and business State and Federal for the past three years including all attachments and schedules	X	X	X	X	X	X	X
Bank Statements for the past 18 months	X	X	X	X	X	X	X
Investment Account Statements for the past 18 months	X	X	X	X	X	X	X
Balance Sheet and Income Statements for the past 3 years	X	X	X	X	X	X	
Articles of Incorporation and Current Amendments		X			X		
Current Statement of Officers		X			X		
Articles of Organization				X		X	
Partnership Agreements			X	X			
Trust Agreements (if applicable)	X	X	X	X	X	X	X
Organizational Chart	X	X	X	X	X	X	
Non-refundable Application Fee (see explanation)	X	X	X	X	X	X	X
Background Investigation Deposit (see explanation)	X	X	X	X	X	X	X

For regular mail delivery, address package to:

California Gambling Control Commission
2399 Gateway Oaks Drive, Suite 100
Sacramento, CA 95833-4231

Telephone Number: (916) 263-0700

Facsimile Number: (916) 263-0499

Website Address: <http://www.cgcc.ca.gov/>